



ONEALDWYCH

MEETINGS & EVENTS



CULTURED & INDEPENDENT

We like to think we're excellent hosts. Whether it's a chic cocktail party, dinner to celebrate good news, or a smart business gathering, we have a choice of spaces designed to be the ideal canvas for your ideas and imagination.

One Aldwych is one of the very few hotels in London or indeed the world that can say we are truly independent. This is our home, and everything we create and curate is for the delight of our guests in this singular beautiful building, at the centre of Covent Garden, London's most exciting neighbourhood.

We are steps away from an abundance of extraordinary museums, renowned shopping and nearly all of the West End theatres are within 15 minutes' walk. Think of our team as the friends with all the best recommendations. Brunch, ballet, boutiques, cocktails, exhibitions and the little-known corners of the city that we think you'll love.



OUR PRIVATE ROOMS

Our location at the corner of Covent Garden means we are ideally situated for any occasion. Set in the heart of London, where The City and courts of law meet the West End, access to the hotel is easy with a good choice of transport connections.

Below you'll find a quick-view of our event spaces and their capacities, but please do get in touch with our dedicated team if you have a specific request and they will happily talk you through all the options.

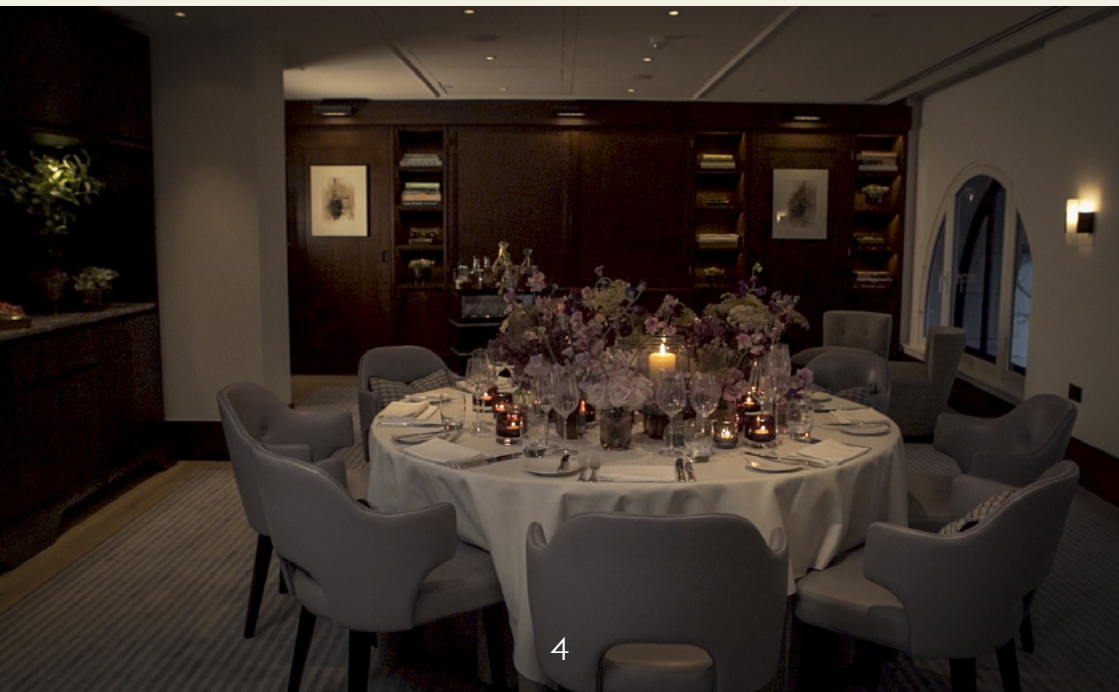
ROOM	DINNER	BOARDROOM	THEATRE	RECEPTION
PRESS & TYPE	👤 40	👤 16	-	👤 50
DOWNSTAIRS AT ONE ALDWYCH	👤 60	-	-	👤 120
THE LIBRARY	-	-	-	👤 40

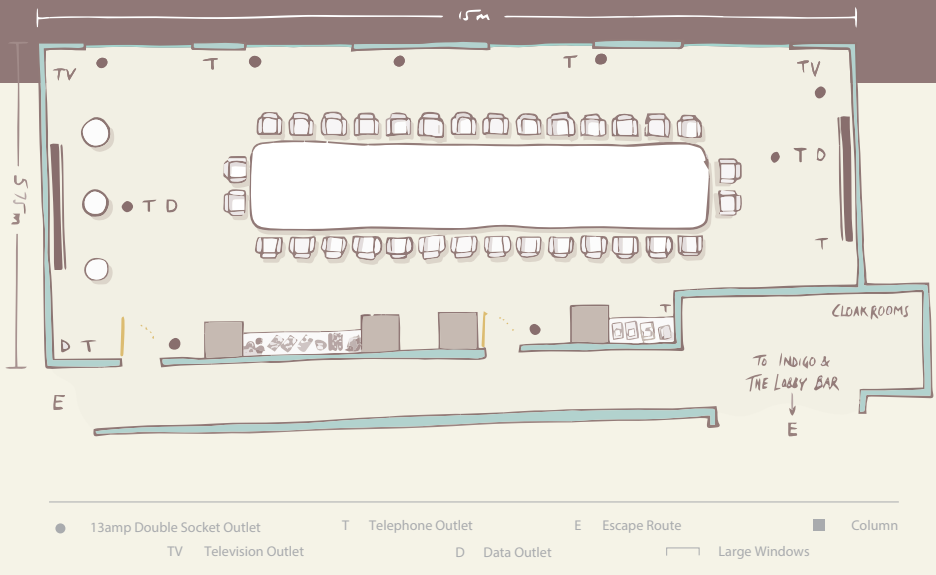
Capacities may alter depending on any audio-visual equipment in the room or catering requirements.

Our private rooms take their names from the building's illustrious past as the home of The Morning Post newspaper. From our position at the west end of Fleet Street, the daily paper was written, edited and printed within these Edwardian walls until 1927. Having witnessed breaking stories, world events and moments in history, our private spaces now offer contemporary canvases for meetings, catch-ups, cocktails and proper parties.



PRESS & TYPE





ROOM SIZE

15 x 5.75 metres	86 sq metres
Ceiling height:	2.4 metres
49 x 19 feet	931 sq feet
Ceiling height:	7.5 feet

LAYOUT	
DINING	 40
RECEPTION	 50



DAILY DELEGATE RATES

The stunning private rooms at One Aldwych offer bright and inspiring backdrops for your meeting. Well located for the City, the Inns of Court and the West End, the hotel offers daily delegate rates for meetings of ten or more people.

PRESS & TYPE ROOM:

- Room hire from 7am to 5pm
- Pads and pencils
- 75" HD screen
- Full hybrid AV capability
- One flip chart
- Complimentary WiFi
- Water throughout the day
- Your choice of two items from our refreshment break menu for mid morning and afternoon breaks
- Three servings of coffee, tea or herbal tea
- Your choice of two items from our lunch menu
- We require a minimum of ten guests for the Press & Type Room

£150 per person for a minimum of 10 guests



DOWNSTAIRS AT ONE ALDWYCH



With its own private entrance, this is our largest event space. Guests arrive in style down the grand copper staircase into a private bar with its carefully curated wine list. Below the bar is the large, open-plan space which is perfect for standing receptions of up to 120 guests or dining for 60 seated guests. As your exclusive canvas the space can be designed and arranged flexibly to suit your occasion.



LAYOUT	
DINING	60
RECEPTION	120

ROOM SIZE

Mezzanine level:	approx. 8 x 8.4 metres approx. 26 x 27.5 feet	67 sq metres 715 sq feet
Ceiling height:	2.5 metres	8.2 feet
Lower-Ground level:	approx. 16.6 x 20 metres approx. 54 x 65 feet	332 sq metres 3,510 sq feet
Ceiling height:	from 2.9 metres to 11.9 metres from 9.5 feet to 39 feet	



THE LIBRARY



Hosting cocktails in The Library is your elegant home from home solution. A stylish space on the ground floor, it's the perfect place for drinks receptions for up to 40 guests. There is plenty of space to mingle, sofas to relax on and floor to ceiling windows to look out onto London's exciting streets. The Library is also stocked with a collection of beautiful books on fashion, design, architecture, and travel, as well as a selection of contemporary art pieces.



ROOM SIZE

18.4 x 7.6 metres	140 sq metres
Ceiling height:	Up to 2.5 metres
60 x 25 feet	1,500 sq feet
Ceiling height:	Up to 8.2 feet

THE LIBRARY	
RECEPTION	 40



Flowers AT ONE

We are extremely lucky to have Mark Siredzuk as our resident florist. His beautiful creations are the centrepiece of our dynamic lobby, and you'll see his work featured throughout the hotel.

Mark draws inspiration from a variety of sources, looking to both nature and his studio's urban surroundings. As a result, his creations are constantly evolving, delivering the unexpected and the wonderfully creative. Mark is equally adept at creating arrangements for small weddings and private parties as he is for large events. "My early interiors and set design education still influences my use of colour to this day. When planning larger events, my floral displays tend to be a bit over the top and quite theatrical, while smaller affairs are refined and special," he says.



The FINEST FOOD

Whether it is an energy boosting breakfast, original canapés for a fun party or a decadent lunch or dinner, Head Chef Dominic Teague's carefully crafted menus, incorporating fresh, seasonal, and responsibly sourced British ingredients are sure to delight.

ONEALDWYCH

For further details or to arrange a visit to the hotel,
please contact the Events Team at One Aldwych.

Tel: 020 7300 0700 Email: events@onealdwych.com

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onealdwych.com/events



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